

Manager, Indigenous Relations

Alberta Indigenous Opportunities Corporation (AIOC)
Calgary or Edmonton, Alberta | Full-Time Permanent

Build Trusted Relationships that Advance Economic Reconciliation

At **Alberta Indigenous Opportunities Corporation (AIOC)**, we help Indigenous Nations and groups transform ideas and opportunities into ownership, partnership, and long-term prosperity. Through our \$3 billion Indigenous loan guarantee program, AIOC supports Indigenous investment across Alberta's natural resources, agriculture, telecommunications, transportation, tourism, healthcare, and technology sectors.

We are seeking an experienced and relationship-focused **Manager, Indigenous Relations** to strengthen and advance AIOC's partnerships with Indigenous Nations and groups across Alberta. This is an opportunity to work directly with Indigenous leaders, support transformative economic opportunities, and contribute to meaningful and lasting economic prosperity. As AIOC continues to grow, the Manager, Indigenous Relations will play a critical role in building trust, fostering collaboration, and supporting communities as they explore investment and ownership opportunities.

Why Join AIOC?

You will help connect Indigenous Nations and groups with opportunities that support long-term prosperity, and economic participation. Through meaningful engagement, relationship-building, and collaboration, you will contribute to initiatives that create lasting benefits.

You will also have the unique opportunity to work directly with Indigenous leaders, communities, industry partners, and government stakeholders on some of Alberta's most significant Indigenous ownership, investment, and economic development opportunities, helping advance economic reconciliation through meaningful participation in major projects and partnerships.

At AIOC, our purpose is to **drive Indigenous prosperity through investment and participation in Alberta's economy**, while our vision is a future where Indigenous Peoples are important drivers of and involved partners in Alberta's key industries.

In addition to meaningful work, we offer a competitive total rewards package designed to support your well-being, growth, and long-term success, including:

- Competitive base salary
- Comprehensive health, dental, vision, and wellness benefits
- Generous vacation and paid time off programs
- Professional development and continuous learning support
- Retirement savings program
- Flexible work opportunities
- An inclusive, collaborative, and culturally grounded workplace

- Opportunities to work directly with Indigenous leaders, community representatives, industry partners, government stakeholders, and transformative investment initiatives across Alberta.

At AIOC, your work contributes to something bigger: helping Indigenous Nations and groups participate in, benefit from, and drive Alberta's economic future.

The Opportunity

Reporting to the Director, Indigenous & External Relations, the Manager, Indigenous Relations leads relationship-building, outreach, and engagement strategies that strengthen trust-based partnerships between AIOC and Indigenous communities, leaders, economic development personnel, and other key stakeholders. You will support AIOC's mandate by promoting meaningful collaboration, cultural awareness, and respectful engagement while maintaining a strong understanding of community priorities, regional opportunities, and emerging economic developments. In this role, you will:

Build and Strengthen Relationships

- Develop and maintain strong, trust-based relationships with Indigenous Nations and groups, communities, leaders, economic development representatives, and other key stakeholders.
- Serve as a primary point of contact for Indigenous Nations and groups within an assigned region.
- Maintain an understanding of community priorities, objectives, opportunities, and concerns to support meaningful engagement and collaboration.

Lead Engagement and Outreach Initiatives

- Support the development, design, coordination, and implementation of strategic engagement approaches for Indigenous communities and stakeholders across Alberta.
- Develop and deliver customized presentations that increase awareness of AIOC's mandate, programs, and investment opportunities.
- Gather and analyze feedback to inform planning, decision-making, and continuous improvement.

Support Indigenous Economic Development Opportunities

- Conduct ongoing environmental and economic scans to identify emerging opportunities and community interests.
- Coordinate early-stage opportunity assessments and support communities in understanding AIOC programs and services.
- Collaborate closely with internal teams, including the Investment Team, to support informed project intake and decision-making processes.

Promote Cultural Awareness and Inclusion

- Foster understanding and appreciation of Indigenous perspectives and contributions throughout AIOC.
- Provide guidance on Indigenous cultural protocols, community engagement approaches, and political considerations.
- Promote respectful and culturally informed practices that strengthen AIOC's relationships with Indigenous partners.

Represent AIOC Across Alberta

- Attend conferences, community events, industry forums, and stakeholder meetings to strengthen relationships and promote AIOC's programs and services.
- Build and maintain a broad network across Indigenous communities, government, industry, and related organizations.
- Support capacity-building initiatives, workshops, training programs, and educational opportunities that enhance community readiness for investment and ownership opportunities.

What You Bring

You are a relationship-oriented professional who brings cultural awareness, strategic thinking, and a genuine commitment to advancing Indigenous prosperity through respectful partnership and engagement.

Qualifications

- Bachelor's degree in Indigenous Studies, Public Policy, Political Science, Governance, Business, or a related discipline.
- 5+ years of progressive experience in Indigenous Relations, Stakeholder Engagement, Community Engagement, Economic Development, Business, or a related field.
- Demonstrated experience working directly with Indigenous Nations and groups, , or governments.
- Experience within a Crown corporation, public sector organization, Indigenous organization, or professional association is considered an asset.

What Will Make You Successful

- Strong understanding of Indigenous histories, governance structures, legal frameworks, and reconciliation initiatives, including UNDRIP, the Truth and Reconciliation Commission Calls to Action, the Buffalo Treaty, and the Metis Settlements Act.
- Proven ability to build and maintain trusted relationships in complex and politically sensitive environments.
- Excellent communication, presentation, and facilitation skills.
- Strong organizational and project management abilities, with the ability to manage multiple priorities and deadlines.
- Ability to develop practical solutions to complex challenges while balancing diverse perspectives and interests.
- A commitment to respectful engagement, cultural awareness, and meaningful economic reconciliation.
- Ability and willingness to travel regularly throughout Alberta, including visits to remote communities.

Join a Team Creating Lasting Impact

AIOC is helping create a future where Indigenous ownership is increasingly central to Alberta's economic landscape. We are building trusted partnerships, advancing transformative investments, and supporting long-term prosperity for Indigenous Nations and groups across the province.

If you are passionate about building meaningful relationships, supporting Indigenous economic development, and helping create opportunities that generate lasting community benefit, we encourage you to apply.

Help us build relationships that create opportunity, strengthen communities, and advance Indigenous prosperity for generations to come.

AIOC is committed to fostering an inclusive, respectful, and culturally safe workplace. We welcome applications from all qualified candidates and encourage Indigenous Peoples, including First Nations, Métis, and Inuit, to apply. We are committed to creating equitable opportunities and supporting diverse perspectives and experiences.

Qualified applicants are asked to please submit a resume and cover letter by email to: careers@theaioc.com
Applications will be accepted until 5pm MST on October 9, 2026