



Position Title: Director, Investments	Status: Full Time Permanent
Reports To: VP, Investments	Team: Investment

JOB POSTING

Alberta Indigenous Opportunities Corporation (AIOC) is looking for a **Director, Investments** to join our Calgary based team!

AIOC bridges the gap between Indigenous groups seeking commercial partnerships in major projects and their financial capacity. AIOC has been delegated the authority to provide up to \$3 billion in loan guarantees to reduce the cost of capital for Indigenous groups and to support their ability to raise capital to invest in natural resources, agriculture, telecommunications, transportation, tourism, healthcare and technology projects.

ABOUT THE ROLE

Reporting to the VP, Investments and working with the Chief Investment Officer, the Director, Investments will be a key contributor to the continued performance of AIOC and its investment team. Utilizing progressively responsible deal execution experience and knowledge gained in the investment or banking industries, the Director, Investments will be a crucial member of a small professional team. The Director, Investments will play a dynamic role, covering a wide variety of investment and loan guarantee functions to support this unique organization, including cradle to grave delivery of investment / loan guarantee opportunities.

ACCOUNTABILITIES

- Source, screen, develop and execute investment / loan guarantee opportunities across the deal life cycle, with particular focus on executing transactions.
- Act as a key point of contact for industry partners while supporting the VP and CIO.
- Lead and execute the due diligence process on qualified investments / loan guarantees, including working with financial models to assess commercial viability, potential returns, structuring options, sensitivities, and risks.
- Represent AIOC by working directly with Indigenous communities and industry partners, and their respective advisors (e.g. legal, financial) to advance investment / loan guarantee opportunities, conduct due diligence, assist where appropriate with structuring, and execute transactions.
- Lead the preparation and review of reports and presentations to internal and external parties.
- Delegate to and work closely with Associates and Analysts, as a coach and mentor in supporting their development.
- Aid in the continued development of processes to measure, quantify and, when possible, mitigate investment risks.

QUALIFICATIONS

- Preferably a minimum of 12 years of progressive financial or banking experience (e.g. conventional lending, investment banking, corporate finance, corporate development, private equity) including experience related to sectors within AIOC's mandate.
- CPA, CFA, CBV or MBA designation is preferred.
- Proven ability to work independently and take initiative specifically with respect to sourcing, screening, developing and executing investment or credit opportunities, with particular focus on independently developing and executing investment or credit transactions.
- The ability to interact and work with internal and external parties in a professional, competent manner including creating professional reports and presentations for senior management and the Board of Directors, with limited oversight.
- Strong communication, facilitation, and presentation skills, with experience delivering as well as supporting executives in external engagements.
- Ability to manage multiple projects at once while maintaining outstanding attention to detail.
- Willing to roll up the sleeves within the context of a small team in a small organization akin to a startup organization.



- Advanced expertise with Microsoft Excel including building and reviewing complex integrated financial models.
- The ability to effectively communicate key findings both verbally and through investment memos (Microsoft PowerPoint) and other documents (Microsoft Word).
- Ability to mentor and develop talent, build capability, and empower others to achieve their potential.
- A reputation for honesty and integrity.
- An ability to work well within a team environment and to work in a collaborative and integrated manner with other functions, in particular the Engagement group of AIOC.

AIOC strives to foster an inclusive and safe environment for all. We encourage and support qualified individuals from all communities and unique backgrounds to apply. AIOC is committed to prioritizing the applications of Indigenous candidates.

Qualified applicants are encouraged to send a copy of their cover letter and resume by email to:
careers@theaioc.com. Applications will be accepted until January 11, 2026.

GUIDING STATEMENTS	
Vision	Indigenous Peoples are important drivers of and key partners in Alberta's natural resources, agriculture, telecommunications, and transportation sectors.
Purpose	To drive Indigenous prosperity and independence through investment and active participation in Alberta's natural resources, agriculture, telecommunications, and transportation sectors.
Strategy	As an economic ecosystem catalyst, AIOC facilitates Indigenous investment and partnerships in development of Alberta's natural resources, agriculture, telecommunications, and transportation sectors.