



Position Title: <b>Senior Manager, Engagement</b>		Status: Full time, Permanent
Reports To: Director, Engagement		Team: Engagement
Location: Calgary or Edmonton		

## JOB POSTING

Alberta Indigenous Opportunities Corporation (AIOC) is looking for a **Senior Manager, Engagement** to join our team!

Alberta Indigenous Opportunities Corporation (AIOC) bridges the gap between Indigenous groups seeking commercial partnerships in major projects and their financial capacity. AIOC has been delegated the authority to provide up to \$3 billion in loan guarantees to reduce the cost of capital for Indigenous groups and to support their ability to raise capital to invest in natural resources, agriculture, telecommunications, and transportation projects.

### ABOUT THE ROLE

The Senior Manager, Engagement ensures AIOC establishes and maintains communications and outreach with Indigenous communities, including their elected leaders, Elders, business leaders and members, and Indigenous organizations, in addition to industry partners and external organizations.

The position will be a key support to the Director by supporting the development and execution of the department's strategies and objectives and temporarily managing the day-to-day activities to ensure effective implementation of the overall vision. The Senior Manager will also provide planning and support on a range of assigned projects, create and advise on project and operational engagement plans or other materials, and support the development of recommendations to inform planning and project decisions made at executive levels.

The Senior Manager is also responsible for providing guidance on protocols to effectively engage specific Indigenous groups across the province based on sound understanding of each community's objectives and priorities, and via maintenance of trusted relationships.

Overall, the Senior Manager plays a pivotal role in executing the engagement strategy and supporting strategic initiatives to effectively achieve programmatic goals. This role is unique - while this is a permanent full time opportunity, the role will provide temporary team and operational leadership coverage for a period of approximately one year (with the possibility of extension) and during this period, will report directly to the Chief Investment Officer and will assume responsibility for the oversight of day-to-day operations and leadership of a team of Engagement Managers.

### ACCOUNTABILITIES

- Foster positive relationships with key First Nations, Metis Nations/communities, industry, and other key stakeholders in the context of developing commercial partnership opportunities, and in the context of fostering long-term relationships.
- Lead the execution of the engagement strategy to strengthen relationships with Indigenous groups, industry, and other key stakeholders. Develop and implement strategic regional engagement plans to drive growth and success of AIOC in executing its mandate.
- Support AIOC leadership by identifying priorities and planning strategies for purposeful engagement, and outreach by the AIOC..
- Maintain knowledge of current developments and practices of Indigenous groups, industry, governments, and other key stakeholders by participating in relevant professional associations, groups, etc.
- Strategize and communicate risks, history, understanding of historical projects and interactions to bring trust and educate the rest of the organization, industry and Indigenous communities on how to effectively execute the AIOC mandate.
- Attend regional conferences, events, and industry functions to promote AIOC and build relationships.



- Provide leadership coverage in times of direct leader absence to lead, manage, and mentor a team of staff, providing guidance, support, and professional development opportunities to foster a high-performing and motivated team. Delegate tasks, manage budget, set clear expectations, and conduct performance evaluations to drive employee engagement and productivity.

**QUALIFICATIONS**

- A University degree, combined with a minimum of 8-10 years of experience specializing in Business, Indigenous Relations, Stakeholder Engagement, or related field. Education equivalency will be considered.
- Demonstrated experience working directly with Indigenous communities and understanding of the related cultural diversity and community capacity.
- Negotiation skills, change management, strategic planning and project planning experience are considered an asset.
- Extensive experience leading the development and implementation of strategic and operational engagement plans including collaborating with Indigenous peoples and communities, industry, and stakeholders with an emphasis on Indigenous economic participation in opportunities.
- A strong political, business, and financial acumen to respond and provide guidance on the viability of new economic opportunities to a range of stakeholders.
- Demonstrated strong presentation and facilitation skills in a public forum to diverse audiences and to groups with competing interests and priorities.
- Lived experience and/or strong understanding of the histories, legal jurisdictions, challenges/opportunities for Indigenous peoples in Alberta and a strong understanding and familiarity with Indigenous Reconciliation frameworks such as UNDRIP, the Truth and Reconciliation Calls to Action, the Buffalo Treaty, and the Metis Settlement Act.

**Working Conditions:**

- Hybrid Office/Work from home position, with travel (up to 50% at times) to meet and engage with Indigenous communities and key stakeholders, as required.

AIOC strives to foster an inclusive and safe environment for all. We encourage and support qualified individuals from all communities and unique backgrounds to apply. The AIOC is committed to prioritizing the applications of Indigenous candidates.

**Qualified applicants are encouraged to send a copy of their cover letter and resume by email to: [careers@theaioc.com](mailto:careers@theaioc.com). Applications will be accepted until 5:00 P.M. MST on **Wednesday July 3, 2024**.**

GUIDING STATEMENTS	
<b>Vision</b>	Indigenous Peoples are important drivers of and key partners in Alberta’s natural resources, agriculture, telecommunications, and transportation sectors.
<b>Purpose</b>	To drive Indigenous prosperity and independence through investment and active participation in Alberta’s natural resources, agriculture, telecommunications, and transportation sectors.
<b>Strategy</b>	As an economic ecosystem catalyst, AIOC facilitates Indigenous investment and partnerships in development of Alberta’s natural resources, agriculture, telecommunications, and transportation sectors.